



Township of Springfield, County of Union, State of New Jersey
Agenda and Minutes available at <http://www.springfield-nj.us>

AGENDA
October 24, 2023

NOTE: This may not be the order of business. There may be additions or deletions.
Regular Session - 7p.m. (2nd & 4th Tuesdays of the month at 7p.m.)

1. Call to Order
 - a. Notice: This meeting is being held in accordance with the Public Laws of 1975, Chapter 231 and adequate notice of this meeting has been provided by a Notice sent to The Star Ledger, The Local Source and posted in the Main Lobby of the Municipal Building and on the Township website.
 - b. Pledge of Allegiance led by American Legion Springfield Post #228 Vice Commander, David Penna
 - c. Moment of Silence
 - d. Roll Call

2. Proclamations & Announcements
 - a. Farmers Market is every Monday from 11 a.m. to 6 p.m., in front of the Library and the last day is Monday, October 30.
 - b. Recreation Department's Halloween Spooktacular is Sunday, October 29, Chisholm Park at 1 p.m. DJ Dance Party, Costume Contest, Halloween Lawn Games, Magic Tricks and Glazed & Confused Donuts. Register on Community Pass
 - c. Election Day is Tuesday, November 7, and polls are open from 6 a.m. to 8 p.m. Vote by Mail drop box is behind Chisholm Community Center near the Handicapped Ramp and emptied twice a day by a Bi-Partisan Team. BiLingual and English-speaking poll workers are needed. Contact Board of Elections at 908-527-4236. All Township Offices are closed on Election Day with the exception of the Clerk's Office.
 - d. The next Township Committee Meeting is Wednesday, November 8, 7 p.m.
 - e. Leaf Collection – November 1 to December 31. Residents on Township roads may start placing only leaves with a small percentage of grass in street now. Make sure your landscaper knows that no sticks or branches will be collected and do not place leaves closer than 10 feet from any storm drain or catch basin as per NJDEP Stormwater Regulation. Residents residing on Union County Roads can visit the County website or call 908-789-3660 for their leaf schedule.
 - f. Flu Clinic – Thursday, November 2, 4 p.m.-6 p.m., Chisholm Gym – Appointments and Pre-registration strongly encourage and preferred. Call 908-851-8507 or email mgapas@uniontownship.com or nrodriguez@uniontownship.com

3. Public Comment (Agenda Items Only)
4. Reports
 - a. Administration – John Bussiculo
5. Minutes & Reports
 - a. Accept Department Head Reports as submitted.
6. New Business
 - a. Ordinances
 - i. Second Reading
 - ii. First Reading
 1. Ordinance 2023-23 – This ordinance amends the provisions of Chapter 2 (Administration), Article IV (Boards, Committees and Commissions) of The Township Code regarding meetings of the Board of Health.
 - a. Adoption
 - i. Motion: Deputy Mayor Keiser
 - ii. Second: Committeeman Weber
 - iii. Publication: The Local Source, November 2, 2023, with final hearing on November 21, 2023
 - b. Discussion
Roll Call Vote
 2. Ordinance 2023-24 – This ordinance amends the Township Code to create the position of Forester within the township’s Department of Public Works, and provide for the Forester’s enforcement of the Township Code’s shade tree provisions.
 - a. Adoption
 - i. Motion: Deputy Mayor Keiser
 - ii. Second: Committeeman Huber
 - iii. Publication: The Local Source, October 26, 2023, with final hearing on November 8, 2023.
 - b. Discussion
Roll Call Vote
 3. Ordinance 2023-25 – This ordinance amends the existing ordinances governing certain employment positions and establishes compensation levels for the position of Forester within the Township of Springfield.
 - a. Adoption
 - i. Motion: Deputy Mayor Keiser
 - ii. Second: Committeeman Huber
 - iii. Publication: The Local source, October 26, 2023, with final hearing on November 8, 2023
 - b. Discussion
Roll Call Vote

b. Resolutions

i. Resolution 2023-251 - This resolution permits a limited deer hunt at Baltusrol Golf Club pursuant to Springfield Ordinance 3-6.1.

1. Adoption

- a. Motion: Committeeman Weber
 - b. Second: Deputy Mayor Keiser
- Roll Call Vote

ii. Resolution 2023-252 – This resolution amends the adopted budget for additional items of revenue and offsetting appropriation (Chapter 159) for 2023 Union County Kids Recreation Trust and 2023 Greening Union County Grants.

1. Adoption

- a. Motion: Deputy Mayor Keiser
 - b. Second: Committeeman Huber
- Roll Call Vote

iii. Resolution 2023-253 – This resolution authorizes settlement of Tax Appeal entitled, Township vs. CIC Corp., pending in Tax Court of NJ, for the property located at Block 3801, Lot 2, commonly known as 135 Route 22 East, Springfield, NJ

1. Adoption

- a. Motion: Deputy Mayor Keiser
 - b. Second: Committeeman Huber
- Roll Call Vote

iv. Resolution 2023-254 – This resolution authorizes and ratifies the award of an emergency contract to J. Fletcher Creamer & Son, Inc., for making repairs to the sanitary sewer line near the intersection of Morris Avenue and Baltusrol Avenue (COAF).

1. Adoption

- a. Motion: Deputy Mayor Keiser
 - b. Second: Committeeman Huber
- Roll Call Vote

c. Discussion & Action Items

a. Request for Troy Hills Club Village to hold its annual election meeting at Chisholm Community Center on Monday, December 4, 2023, from 5 – 10 p.m. Hold Harmless provided and Certificate of Insurance forthcoming.

1. Adoption

- a. Motion: Committeeman Laufer
 - b. Second: Committeeman Huber
- Roll Call Vote

b. Issuance of letter on behalf of the Township Committee to affected residents regarding recent and upcoming street repairs/repaving projects in connection with the Township's receipt of \$600,000 in funding assistance from the New Jersey Transportation Trust Fund and the Union County Infrastructure and Municipal Aid grant program.

1. Adoption

- a. Motion: Deputy Mayor Keiser
 - b. Second: Committeeman Huber
- Roll Call Vote

7. Finance

a. Treasurer

i. Payroll & Invoices for the period October 11 through October 24, 2023 in amount of \$5,162,636.75

1. Adoption

a. Motion: Deputy Mayor Keiser

b. Second: Committeeman Huber
Roll Call Vote

ii. September Budget Report

iii. September Pool Budget Report

iv. September Revenue Report

v. September Pool Revenue

8. Correspondence

None

9. Public Comment on any Governmental Issue

10. Executive Session Resolution 9.26.23 – Items covered by Attorney-Client Privilege, Potential Contract Negotiations, Potential Property Acquisition; Potential Litigation

a. Adoption:

i. Committeeman Laufer

ii. Committeeman Weber

All in Favor

11. Adjournment

